



# Bella Mente Montessori Academy

## **Board of Directors**

Scott Moote, President  
Caroline Veale, Secretary  
Daniel Niebaum, Treasurer

### **Bella Mente Charter School Special Board Meeting Agenda January 10, 2023**

Type of Meeting: Regular Webinar Board Meeting

Location: <https://attendee.gotowebinar.com/register/7704919419472035678>

#### **You can also dial in using your phone.**

United States: 1 (631) 992-3221

**Access Code: 780-926-290**

**Closed Session: at 6:30 PM**

**Open Session: when the closed session adjourns**

**IMPORTANT NOTICE:** The Board of Directors Meeting will be conducted entirely online, via virtual/video conferencing, due to the ongoing COVID 19 pandemic in accordance with Government Code section 54953. Members of the public can view the meeting via livestream and can participate in the meeting electronically via GotoWebinar. Members of the public who would like to address the Board must email [board@bellamentecharter.org](mailto:board@bellamentecharter.org) the day of the meeting to request a hold card. The hold cards will be issued beginning at 6:00pm up until the meeting is called to order. Members of the public need not submit their comments in advance.

#### **I. CLOSED SESSION (None)**

**6:30 PM**

Call to order, roll call and establishment of quorum

<b>Moved By</b>		<b>Seconded By</b>	
-----------------	--	--------------------	--

<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>Board Member</b>
				Scott Moote
				Caroline Veale
				Dan Niebaum

1. In accordance with Government Code Section 54957, the Board will meet in closed session to consider: PERSONNEL MATTERS- (None)
2. In accordance with Government Code Section 54956.8, the Board will meet in closed session to consider: REAL ESTATE MATTERS- (None)
3. In accordance with Government Code Section 54957.6, the Board will meet in closed session to consider: PUBLIC EMPLOYEE EVALUATION - (None)
4. In accordance with Government Code Section 54956.9, the Board will meet in closed session to consider: CHARGE OR COMPLAINT INVOLVING INFORMATION PROTECTED BY FEDERAL LAW - (None)
5. In accordance with Government Code Section 54956.9, the Board will meet in closed session to consider: CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Gov. Code §54956.9(d)(2) and/or §54956.9(d)(4) - (None)

#### **II. OPEN SESSION/REGULAR MEETING**

Call to order, roll call and establishment of quorum

<b>Moved By</b>		<b>Seconded By</b>	
-----------------	--	--------------------	--

AYE	NAY	ABSTAIN	ABSENT	Board Member
				Scott Moote
				Caroline Veale
				Dan Niebaum

**III. ACTION ITEMS CONSIDERED IN CLOSED SESSION**

<b>Moved By</b>		<b>Seconded By</b>	
-----------------	--	--------------------	--

AYE	NAY	ABSTAIN	ABSENT	Board Member
				Scott Moote
				Caroline Veale
				Dan Niebaum

**IV. PRESENTATIONS BY COMMUNITY MEMBERS/PUBLIC COMMENTS (20 MINUTES TOTAL)**

**PUBLIC COMMENTS/COMMUNITY MEMBERS:** Any member of the public who wishes to speak to an agenda item (or at the appropriate time, speak to an item not on the agenda but regarding school business) must email [board@bellamentecharter.org](mailto:board@bellamentecharter.org) the day of the meeting to request a hold card. The hold cards will be issued beginning at 6:00pm up until the meeting is called to order. Individual speakers will be allowed three (3) minutes to address the Board on each agenda or non-agenda item, and the Board will limit the total time for public comments on each item to twenty (20) minutes.

In an effort to hear as many speakers as possible, comment times may be shortened (depending on the number of speakers on any agenda or non-agenda item). The Board may also extend the time limits for comments, and/or may move additional comments beyond a specific time allotment to later in the meeting, in order to provide sufficient time for the Board to conduct the Board’s business during the meeting.

Bella Mente Charter School welcomes your participation at Board meetings. Your participation assures us of continuing community interest in our school.

Items not on the agenda/Items for future discussion

**V. APPROVAL OF AGENDA**

Recommended motion: Approve the agenda for the January 10, 2023 Special Board of Directors Meeting.

<b>Moved By</b>		<b>Seconded By</b>	
-----------------	--	--------------------	--

AYE	NAY	ABSTAIN	ABSENT	Board Member
				Scott Moote
				Caroline Veale
				Dan Niebaum

**VI. DISCUSSION ITEMS**

- Executive Director Announcements** - n/a
- Charter Vision Board Report** - Janina Arruda, Associate School Business Manager from CSMC will report on CharterVision dashboard monthly report.

- 3. **Campus Report-** n/a
- 4. **Enrollment Report-** n/a

**VII. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS**

All items listed under the Consent Calendar are considered by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion, unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

- 1. Minutes from the December 13, 2022 Board of Directors Meeting
- 2. Recommended action on the personnel activity list
- 3. Check Registers December 2022
- 4. Webstaurant Order - Chest Freezer, Mobile Warmer - \$10,579.02
- 5. Hubert Order - Mobile Breakfast Cart and Cold Zone Cart - \$2734.05
- 6. Top Notch - December 2022 Invoice - \$13,335.80
- 7. Procopio - December 20, 2022 - \$7490.00
- 8. Procopio - December 20, 2022 - \$13,300.00
- 9. Soliant Master Contract - ERMHS Counselor
- 10. Tutored by Teachers
- 11. Naloxone Board Policy
- 12. Service Animal Board Policy
- 13. Public School Property Tax Exemption
- 14. Updated school calendar 23-24 and 24-25

*Executive Director's Recommendation: Approve Consent Calendar*

<b>Moved By</b>		<b>Seconded By</b>	
-----------------	--	--------------------	--

AYE	NAY	ABSTAIN	ABSENT	Board Member
				Scott Moote
				Caroline Veale
				Dan Niebaum

**VIII. DISCUSSION/ACTION ITEMS**

- 1. **Review and Approve the 2021-2022 Audit as presented by Kevin Sproul**

*Executive Director's Recommendation: Approve*

<b>Moved By</b>		<b>Seconded By</b>	
-----------------	--	--------------------	--

AYE	NAY	ABSTAIN	ABSENT	Board Member
				Scott Moote
				Caroline Veale
				Dan Niebaum

**IX. ADJOURNMENT**

<b>Moved By</b>		<b>Seconded By</b>	
-----------------	--	--------------------	--

AYE	NAY	ABSTAIN	ABSENT	Board Member
				Scott Moote
				Caroline Veale
				Dan Niebaum

***Instructions for Presentations to the Board by Members of the Community***

Bella Mente Charter School welcomes your participation at meetings of the Board of Directors. The purpose of the Board’s public meeting is to conduct the affairs of the school in public. We hope that you will visit these meetings often and your participation assures us of continuing community interest in our school. To assist you in speaking/participating in our meetings, the following guidelines are provided.

1. The agenda is available to all community members. Please note that the order of consideration of items on the agenda may be changed without prior notice.
2. Community members who wish to speak on any agenda items or under the general category of “Public Comment” will be given an opportunity to do so.
3. “Public Comment” is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed twenty (20) minutes. Exceptions to these time limits may be made at the discretion of the Board Chair. The Board may give direction to staff to respond to your concerns or you may be offered the option of returning with a citizen requested agenda item.
4. With regard to items that are on the agenda, you may speak for up to (3) minutes when the Board discusses that item. Exceptions to this time may be made at the discretion of the Board Chair.
5. Community members may request in writing that a topic related to school business be considered for placement on a future agenda. Requests should be addressed to the Board Chair and emailed to [board@bellamentecharter.org](mailto:board@bellamentecharter.org). If such an item is placed on the agenda and publicly noticed, the Board can respond, interact, and act upon the item.
6. Any person with a disability who requires a modification or a reasonable accommodation, including auxiliary aids or services, to participate in a public meeting of the Board of Directors may request such modification or accommodation by contacting Bella Mente Charter School, 1737 W. Vista Way, Vista, California 92083, or by telephone at 760-621-8931, or by email at [board@bellamentecharter.org](mailto:board@bellamentecharter.org). Please make any requests at least 12 hours prior to the meeting.
7. For more information concerning this agenda, please contact Bella Mente Charter School, 1737 W. Vista Way, Vista, California 92083, or by telephone at 760-621-8931, or by email at [board@bellamentecharter.org](mailto:board@bellamentecharter.org).