



# Bella Mente Montessori Academy

## Board of Directors

Scott Moote, President  
Caroline Veale, Secretary  
Daniel Niebaum, Treasurer  
Janet Figueroa, Member

### Bella Mente Charter School Board Meeting Agenda May 10, 2022

Type of Meeting: Regular Webinar Board Meeting  
Location: <https://attendee.gotowebinar.com/register/5582682751672562191>  
Location: Bella Mente Library

#### **You can also dial in using your phone.**

United States: 1 (415) 655-0052  
Access Code: 588-087-487

**Closed Session: at 6:30 PM**  
**Open Session: when the closed session adjourns**

**IMPORTANT NOTICE:** The Board of Directors Meeting will be conducted entirely online, via virtual/video conferencing. Members of the public can view the meeting via livestream and can participate in the meeting electronically via GotoWebinar, by following the instructions for submitting a request to make public comments listed on the agenda below. This meeting will be held virtually and live-streamed (no in-person). Members of the public who would like to address the Board must email [board@bellamentecharter.org](mailto:board@bellamentecharter.org) the day of the meeting requesting a hold card beginning at 6:00pm up until the meeting is called to order.

With the enactment of AB 361 signed on September 16, 2021, Government Code section 54953 has been amended to provide additional flexibility for legislative bodies to meet remotely. Since the legislature adopted an urgency clause when passing AB 361, this bill became effective immediately upon the Governor's signature on September 16, 2021 and will sunset January 1, 2024. With all things considered, the legislature's intent behind passing AB 361, as described in the bill itself, was "to improve and enhance public access to state and local agency meetings during the COVID-19 pandemic and future emergencies by allowing broader access through teleconferencing options."

#### **I. CLOSED SESSION (Two)** **6:30 PM**

Call to order, roll call and establishment of quorum

<b>Moved By</b>	CV	<b>Seconded By</b>	JF
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AYE	NAY	ABSTAIN	ABSENT	Board Member
X				Scott Moote
X				Caroline Veale
X				Janet Figueroa
X				Dan Niebaum

1. In accordance with Government Code Section 54957, the Board will meet in closed session to consider: PERSONNEL MATTERS-Executive Director Employment Agreement-One
2. In accordance with Government Code Section 54956.8, the Board will meet in closed session to consider: REAL ESTATE MATTERS- (None)
3. In accordance with Government Code Section 54957.6, the Board will meet in closed session to consider: PUBLIC EMPLOYEE EVALUATION - Executive Director Evaluation-One
4. In accordance with Government Code Section 54956.9, the Board will meet in closed session to consider: CHARGE OR COMPLAINT INVOLVING INFORMATION PROTECTED BY FEDERAL LAW - (None)
5. In accordance with Government Code Section 54956.9, the Board will meet in closed session to consider: CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Gov. Code §54956.9(d)(2) and/or §54956.9(d)(4) - (None)

**II. OPEN SESSION/REGULAR MEETING**

*meeting open 6:47 pm*

Call to order, roll call and establishment of quorum

<b>Moved By</b>	CV	<b>Seconded By</b>	DN
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AYE	NAY	ABSTAIN	ABSENT	Board Member
X				Scott Moote
X				Caroline Veale
X				Janet Figueroa
X				Dan Niebaum

**III. ACTION ITEMS CONSIDERED IN CLOSED SESSION** *Approved Erin Feely's employment agreement - 6:44 pm*

<b>Moved By</b>	CV	<b>Seconded By</b>	DN
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AYE	NAY	ABSTAIN	ABSENT	Board Member
X				Scott Moote
X				Caroline Veale
X				Janet Figueroa
X				Dan Niebaum

**IV. PRESENTATIONS BY COMMUNITY MEMBERS/PUBLIC COMMENTS (20 MINUTES TOTAL)**

**PUBLIC COMMENTS/COMMUNITY MEMBERS:** Any member of the audience who wishes to speak to an agenda item (or at the appropriate time, speak to an item not on the agenda) must email [board@bellamentecharter.org](mailto:board@bellamentecharter.org) the day of the meeting requesting a hold card. Beginning at 6:00pm up until the meeting is called to order. Per Education Code 35145.5 and Government Code 54954.3, members of the public have the opportunity to provide public comment on any agenda item, as well as any non-agenda item that is within the subject matter jurisdiction of the Board. Per Board Bylaw 9323, individual speakers will be allowed three (3) minutes to address the Board on each agenda or non agenda item, and the Board will limit the total time for public input on each item to twenty (20) minutes.

In an effort to hear as many speakers as possible, comment times may be shortened (depending on the number of speakers on any agenda or non-agenda item). The Board may also extend the time limits for comments, and/or may move additional comments beyond a specific time allotment to later in the meeting, in order to provide sufficient time for the Board to conduct the Board's business during the meeting.

Bella Mente Montessori Academy welcomes your participation at the District's School Board meetings. Your participation assures us of continuing community interest in our school.

Items not on the agenda/Items for future discussion

**V. APPROVAL OF AGENDA**

Recommended motion: Approve the agenda for the May 10, 2022 Board of Directors Meeting.

<b>Moved By</b>	CV	<b>Seconded By</b>	JF
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AYE	NAY	ABSTAIN	ABSENT	Board Member
X				Scott Moote
X				Caroline Veale
X				Janet Figueroa
X				Dan Niebaum

**VI. DISCUSSION ITEMS**

- Executive Director Announcements** - Erin Feeley will provide COVID-19, legislative, safety & risk management, special education updates and fiscal projection updates.
- Charter Vision Board Report** - Janina from CSMC will report on cash flow and review CharterVision dashboard monthly report.
- Principal Report**- Mr. James Proby will present progress on his plan for student achievement- Spring MAPs scores.

**VII. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS**

All items listed under the Consent Calendar are considered by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion, unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

- Minutes from the April 12, 2022 Board of Directors Meeting
- Recommended action on the personnel activity list
- Check Registers April 2022
- Wilkinson Hadley King & Co LLP Engagement Letter
- Brightarrow Technologies for \$621
- Independent Contractor Agreement #2- Sandoval, N for, up to, \$3,000.00

*Executive Director's Recommendation: Approve Consent Calendar*

<b>Moved By</b>	DN	<b>Seconded By</b>	JF
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AYE	NAY	ABSTAIN	ABSENT	Board Member
X				Scott Moote
X				Caroline Veale
X				Janet Figueroa
X				Dan Niebaum

**VIII. DISCUSSION/ACTION ITEMS**

**1. Discussion and Approval of the updated Employee Handbook effective July 1, 2022**

*Executive Director's Recommendation: Approve*

<b>Moved By</b>	JF	<b>Seconded By</b>	CV
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AYE	NAY	ABSTAIN	ABSENT	Board Member
X				Scott Moote
X				Caroline Veale
X				Janet Figueroa
X				Dan Niebaum

**2. Discussion and Approval of the updated Certificated Administration Salary Scale effective July 1, 2022**

*Executive Director's Recommendation: N/A*

<b>Moved By</b>	DN	<b>Seconded By</b>	JF
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AYE	NAY	ABSTAIN	ABSENT	Board Member
X				Scott Moote
X				Caroline Veale
X				Janet Figueroa
X				Dan Niebaum

**3. Discussion and Approval of the updated Certificated Teacher Salary Schedule effective July 1, 2022**

*Executive Director's Recommendation: Approve*

<b>Moved By</b>	CV	<b>Seconded By</b>	JF
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AYE	NAY	ABSTAIN	ABSENT	Board Member
X				Scott Moote
X				Caroline Veale
X				Janet Figueroa
X				Dan Niebaum

**4. Second Read of the 2022-23 Local Control and Accountability Plan (year 2 of 21-24 cycle)**

*Executive Director's Recommendation: No Action*

<b>Moved By</b>		<b>Seconded By</b>	
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AYE	NAY	ABSTAIN	ABSENT	Board Member
				Scott Moote
				Caroline Veale
				Janet Figueroa
				Dan Niebaum

**5. Discussion and Approval of Resolution No. 22-19 Authorizing remote teleconference meetings for the period through June 30, 2022**

*Executive Director's Recommendation: Approve*

<b>Moved By</b>	CV	<b>Seconded By</b>	DN
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AYE	NAY	ABSTAIN	ABSENT	Board Member
X				Scott Moote
X				Caroline Veale
X				Janet Figueroa
X				Dan Niebaum

**6. Discussion and Approval of increase of health benefit allowance for full time employees to \$12,000 per year.**

*Executive Director's Recommendation: Approve*

<b>Moved By</b>	DN	<b>Seconded By</b>	JF
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AYE	NAY	ABSTAIN	ABSENT	Board Member
X				Scott Moote
		X		Caroline Veale
X				Janet Figueroa
X				Dan Niebaum

**7. Discussion and Approval of one-time signing and resigning bonus for all employees of 2%**

*Executive Director's Recommendation: Approve*

<b>Moved By</b>	DN	<b>Seconded By</b>	JF
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AYE	NAY	ABSTAIN	ABSENT	Board Member
X				Scott Moote
		X		Caroline Veale
X				Janet Figueroa
X				Dan Niebaum

**IX. ADJOURNMENT 7:48 pm**

<b>Moved By</b>	CV	<b>Seconded By</b>	JF
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AYE	NAY	ABSTAIN	ABSENT	Board Member
X				Scott Moote
X				Caroline Veale
X				Janet Figueroa
X				Dan Niebaum

Approved on: June 14, 2022

Signature of Secretary: Caroline Veale

Signature of Board Member: Scott Mootte

***Instructions for Presentations to the Board by Members of the Community***

BMMA welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We hope that you will visit these meetings often and your participation assures us of continuing community interest in our School. To assist you in speaking/participating in our meetings, the following guidelines are provided.

1. The agenda is available to all community members
2. Community members who wish to speak on any agenda items or under the general category of “Public Comment” will be given an opportunity to do so.
3. “Public Comment” is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed twenty (20) minutes. Exceptions to these time limits may be made at the discretion of the Board Chair. The board may give direction to staff to respond to your concerns or you may be offered the option of returning with a citizen requested agenda item.
4. With regard to items that are on the agenda, you may speak for up to (3) minutes when the Board discusses that item. Exceptions to this time may be made at the discretion of the Board Chair.
5. Community members may request in writing that a topic related to school business be considered for placement on a future agenda. Requests should be addressed to the Board Chair and emailed to [board@bellamentecharter.org](mailto:board@bellamentecharter.org). If such an item is placed on the agenda and publicly noticed, the Board can respond, interact, and act upon the item.
6. Any person with a disability who requires a modification or accommodation, including auxiliary aids or services, to participate in a public meeting of the Bella Mente Charter School Board of Directors may request such modification or accommodation by calling 760-621-8931. Please make any requests at least 12 hours prior to the meeting.