



# Bella Mente Montessori Academy

## Minutes of the Bella Mente Charter School

### Special Board of Directors Meeting

March 25, 2021

Type of Meeting: Special Board Meeting

Location: <https://attendee.gotowebinar.com/register/590731727554283533>

#### **You can also dial in using your phone.**

United States: +1 (415) 655-0052

Access Code: 310-398-807

#### **I. CLOSED SESSION - None**

1. In accordance with Government Code Section 54957, the Board will meet in closed session to consider: PERSONNEL MATTERS-(None)
2. In accordance with Government Code Section 54956.8, the Board will meet in closed session to consider: REAL ESTATE MATTERS- (None)
3. In accordance with Government Code Section 54957.6, the Board will meet in closed session to consider: PUBLIC EMPLOYEE EVALUATION (None)
4. In accordance with Government Code Section 54956.9, the Board will meet in closed session to consider: CHARGE OR COMPLAINT INVOLVING INFORMATION PROTECTED BY FEDERAL LAW - (None)

In accordance with Government Code Section 54956.9, the Board will meet in closed session to consider: CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Gov. Code §54956.9(d)(2) and/or §54956.9(d)(4) - (None)

#### **II. OPEN SESSION/SPECIAL BOARD MEETING**

Call to order, roll call and establishment of quorum

**The meeting was called to order at 6:33 PM by Scott Moote**

- Scott Moote conducted the roll call. A quorum of directors is present.
  - Members Present: Scott Moote, Caroline Veale, Dan Niebaum, Janet Figueroa,,
  - Members Absent: Andrea Ruano
  - Others in Attendance: Erin Feeley

#### **III. ACTION ITEMS CONSIDERED IN CLOSED SESSION - None**

#### **IV. PRESENTATIONS BY COMMUNITY MEMBERS/PUBLIC COMMENTS (20 MINUTES TOTAL)**

**PUBLIC COMMENTS/COMMUNITY MEMBERS:** Any member of the audience who wishes to hold and speak to an item on the agenda should send an email to [jmeeker@bellamentecharter.org](mailto:jmeeker@bellamentecharter.org). **BEFORE ITEM 1.A. OR BEFORE THE MEETING BEGINS.** In an effort to gain as much public input as possible, individual speakers will be limited to **THREE MINUTES OR LESS**.

-----

In an attempt to control the spread of Coronavirus (COVID-19) and to reduce and minimize the risk of infection, Governor Newsom issued an executive order on March 12, 2020, issuing guidance “limiting attendance at public assemblies, conferences, or other mass events.” In this executive order, the Governor waived the Open Meeting Brown Act requirements that require a majority of board members to physically participate in a public board meeting at the same location. This means that board members will be allowed to participate in board meetings during this time of pandemic remotely (via teleconference).

On March 17, 2020 Governor Newsom issued Executive Order N-29-20, which among other things, specifically withdraws and supersedes Executive Order N-25-20. Under the new order, the requirement to make a physical location available for the public has been eliminated. A Charter School can comply with public attendance and comment requirements holding a meeting via "teleconferencing" and allowing members of the public to observe and comment either telephonically, or otherwise electronically.

The Charter School is doing its part to help in the efforts to reduce the spread of COVID-19 by encouraging members of the public to watch/listen to the Board of Director meeting live online.

If members of the public would like to contact the Board of Directors about this upcoming agenda, please send an email to [jmeeker@bellamentecharter.org](mailto:jmeeker@bellamentecharter.org). These comments will be shared with the board members prior to the board meeting. If you wish for your written comment to be read aloud, please indicate this specifically in your communication. Requests for written comments to be read aloud will be honored, subject to the Board’s usual time limits on public comment.

**In an effort to gain as much public input as possible, individual speakers will be limited to THREE MINUTES OR LESS. 20 minutes total will be allotted for Item 3. After 20 minutes the remainder of public comments will be heard before the conclusion of Board Business.**

Items not on the agenda/Items for future discussion

#### **III. Approval of Agenda**

**Approve the agenda for the March 25, 2021 Special Board of Directors Meeting**

- **Janet Figueroa moved to approve the agenda for the March 25, 2021 Special Board of Directors Meeting. Dan Niebaum seconded.** Motion passed unanimously. Votes: Scott Moote (Aye) , Caroline Veale (Aye), Dan Niebaum (Aye), Janet Figueroa (Aye)
- 

#### **VI. DISCUSSION ITEMS**

None

#### **VII. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS**

All items listed under the Consent Calendar are considered by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion, unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar. None

### VIII. DISCUSSION/ACTION ITEMS

**1. Review and approve the reopening schedule to accommodate onsite learning to the greatest extent possible**

**Dan Niebaum** moved to approve the reopening schedule to accommodate onsite learning to the greatest extent possible **Janet Figueroa** second. Motion passed unanimously. Votes: Scott Moote (Aye) , Caroline Veale (Aye), Dan Niebaum (Aye), Janet Figueroa (Aye),

**1. Review and approve the reopening safety guidelines for onsite learning**


**Dan Niebaum** moved to approve reopening safety guidelines for onsite learning **Janet Figueroa** second. Motion passed unanimously. Votes: Scott Moote (Aye) , Caroline Veale (Aye), Dan Niebaum (Aye), Janet Figueroa (Aye)

### IX. ADJOURNMENT - 7:10 PM

**Janet Figueroa** moved to adjournment of the meeting. **Scott Moote** second. Motion passed unanimously. Votes: Scott Moote (Aye) , Caroline Veale (Aye), Dan Niebaum (Aye), Janet Figueroa (Aye),

Approved on: 04/13/2022  
Signature of Secretary: Caroline Veale *Caroline Veale*  
Signature of Board Member: Scott Moote *Scott Moote*


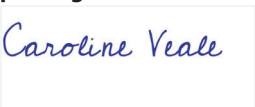
**SIGNATURE CERTIFICATE**



**REFERENCE NUMBER**  
1D0DDDCB-C654-4104-AE88-77FB9EBA5CE7

TRANSACTION DETAILS	DOCUMENT DETAILS
<p><b>Reference Number</b> 1D0DDDCB-C654-4104-AE88-77FB9EBA5CE7</p> <p><b>Transaction Type</b> Signature Request</p> <p><b>Sent At</b> 04/12/2022 19:07 EDT</p> <p><b>Executed At</b> 04/14/2022 19:35 EDT</p> <p><b>Identity Method</b> email</p> <p><b>Distribution Method</b> email</p> <p><b>Signed Checksum</b> 590cd52e212fe8c7f8c8939458719af33bb4c08d9f58efe969c5a7843bef424b</p> <p><b>Signer Sequencing</b> Disabled</p> <p><b>Document Passcode</b> Disabled</p>	<p><b>Document Name</b> Board Minutes Sy20 21-21 22</p> <p><b>Filename</b> board_minutes_sy20_21-21_22.pdf</p> <p><b>Pages</b> 64 pages</p> <p><b>Content Type</b> application/pdf</p> <p><b>File Size</b> 1.68 MB</p> <p><b>Original Checksum</b> effb3ad51e3e156beb6a0a695aad010a3c801e1f7ee0ba72a7d3c4ca58630d5d</p>

**SIGNERS**

SIGNER	E-SIGNATURE	EVENTS
<p><b>Name</b> Scott Moote</p> <p><b>Email</b> Smoot@bellamentecharter.org</p> <p><b>Components</b> 42</p>	<p><b>Status</b> signed</p> <p><b>Multi-factor Digital Fingerprint Checksum</b> 8b27f059f8bd41e4cc1381877adb08155e9ca6164b20e9b7143a70af22d5b3ec</p> <p><b>IP Address</b> 72.203.226.126</p> <p><b>Device</b> Chrome via Windows</p> <p><b>Typed Signature</b> </p> <p><b>Signature Reference ID</b> 54FE4306</p>	<p><b>Viewed At</b> 04/14/2022 19:17 EDT</p> <p><b>Identity Authenticated At</b> 04/14/2022 19:35 EDT</p> <p><b>Signed At</b> 04/14/2022 19:35 EDT</p>
<p><b>Name</b> Caroline Veale</p> <p><b>Email</b> cveale@bellamentecharter.org</p> <p><b>Components</b> 63</p>	<p><b>Status</b> signed</p> <p><b>Multi-factor Digital Fingerprint Checksum</b> d582d54814e91ecf87f39cdf48438cd4eba040a2be978146ba3fe8cbd347b0ac</p> <p><b>IP Address</b> 72.197.192.163</p> <p><b>Device</b> Opera via Windows</p> <p><b>Typed Signature</b> </p> <p><b>Signature Reference ID</b> D762183C</p>	<p><b>Viewed At</b> 04/13/2022 09:05 EDT</p> <p><b>Identity Authenticated At</b> 04/13/2022 09:14 EDT</p> <p><b>Signed At</b> 04/13/2022 09:14 EDT</p>

**AUDITS**

<b>TIMESTAMP</b>	<b>AUDIT</b>
04/12/2022 19:07 EDT	Josh Maus (jmaus@bellamentecharter.org) created document 'board_minutes_sy20_21-21_22.pdf' on Chrome via Windows from 12.169.146.194.
04/12/2022 19:07 EDT	Caroline Veale (cveale@bellamentecharter.org) was emailed a link to sign.
04/12/2022 19:07 EDT	Scott Moote (cmoote@bellamentecharter.org) was emailed a link to sign.
04/12/2022 19:59 EDT	Josh Maus (jmaus@bellamentecharter.org) modified the email for Scott Moote to 'Smootte@bellamentecharter.org'.
04/12/2022 19:59 EDT	Josh Maus (jmaus@bellamentecharter.org) modified a signer email for 'board_minutes_sy20_21-21_22.pdf' on Chrome via Windows from 12.169.146.194.
04/12/2022 19:59 EDT	Scott Moote (Smootte@bellamentecharter.org) was emailed a link to sign.
04/13/2022 09:05 EDT	Caroline Veale (cveale@bellamentecharter.org) viewed the document on Opera via Windows from 72.197.192.163.
04/13/2022 09:14 EDT	Caroline Veale (cveale@bellamentecharter.org) authenticated via email on Opera via Windows from 72.197.192.163.
04/13/2022 09:14 EDT	Caroline Veale (cveale@bellamentecharter.org) signed the document on Opera via Windows from 72.197.192.163.
04/14/2022 19:17 EDT	Scott Moote (Smootte@bellamentecharter.org) viewed the document on Chrome via Windows from 72.203.226.126.
04/14/2022 19:35 EDT	Scott Moote (Smootte@bellamentecharter.org) authenticated via email on Chrome via Windows from 72.203.226.126.
04/14/2022 19:35 EDT	Scott Moote (Smootte@bellamentecharter.org) signed the document on Chrome via Windows from 72.203.226.126.