



Bella Mente Montessori Academy

Minutes of the Bella Mente Charter School

Board of Directors Meeting

March 09, 2021

Type of Meeting: Regular Board Meeting

Location: <https://attendee.gotowebinar.com/register/7805061822780156688>

You can also dial in using your phone.

United States: +1 (562) 247-8422

Access Code: 690-064-111

I. CLOSED SESSION -all to order, roll call and establishment of quorum 6:30 PM

1. In accordance with Government Code Section 54957, the Board will meet in closed session to consider: PERSONNEL MATTERS-(None)
2. In accordance with Government Code Section 54956.8, the Board will meet in closed session to consider: REAL ESTATE MATTERS- (None)
3. In accordance with Government Code Section 54957.6, the Board will meet in closed session to consider: PUBLIC EMPLOYEE EVALUATION (None)
4. In accordance with Government Code Section 54956.9, the Board will meet in closed session to consider: CHARGE OR COMPLAINT INVOLVING INFORMATION PROTECTED BY FEDERAL LAW - (None)
5. In accordance with Government Code Section 54956.9, the Board will meet in closed session to consider: CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Gov. Code §54956.9(d)(2) and/or §54956.9(d)(4) - One matter.

Reconvene to Open Session

II. OPEN SESSION/REGULAR MEETING-

Call to order, roll call and establishment of quorum

The meeting was called to order at 6:44 PM by Scott Moote

- Scott Moote conducted the roll call. A quorum of directors is present.
 - Members Present: Scott Moote, Dan Niebaum, Janet Figueroa, Caroline Veale
 - Members Absent: Andrea Ruano,
 - Others in Attendance: Erin Feeley, Kevin Davis and Richard Farace
 -

III. ACTION ITEMS CONSIDERED IN CLOSED SESSION - None

IV. Presentations by Community Members and/or Public Comments

- **From a parent**

V. Approval of Agenda

- **Caroline Veale moved to approve the amended agenda with striking number 5 in the Consent Calendar section for the March 9, 2021 Board of Directors Meeting. Janet Figueroa moved to second.** Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye), Janet Figueroa (Aye), Caroline Veale (Aye)

VI. DISCUSSION ITEMS

1. **Executive Director Announcements** - Erin Feeley will provide COVID-19, legislative, safety & risk management, and special education updates.
2. **Charter Vision Board Report** - Richard Farace from CSMC will report on cash flow and review CharterVision dashboard monthly report.
3. **Principal Announcements** - Dr. Rebecca McQuestion will provide a school update

VII. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

All items listed under the Consent Calendar are considered by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion, unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

1. Approve the Minutes from the February 09, 2021 Board of Directors Meeting
2. Approve/ratify recommended actions on the personnel activity list
3. Approve/ratify check registers
4. Approval of the 2021-2022 BELLA MENTE Annual Notice of Uniform Complaint Procedure
5. ~~Approval of the Titan Merchant Agreement~~
6. Approve the Top Notch Catering invoice for February in the amount of \$12,349.65

Executive Director's Recommendation: Approve Consent Calendar

Caroline Veale moved to approve the Consent Calendar/Routine Items of Business. Janet Figueroa seconded. Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye) Janet Figueroa (Aye), Caroline Veale (Aye)

VIII. Discussion/Action Items

1. **Review and Approve the 2019-2020 Audit Report completed by Wilkinson, Hadley, King & Co LLP presented by Kevin Sproul.**

Executive Director's Recommendation: Approve

- **Caroline Veale moved to approve the 2019-2020 Audit Report completed by Wilkinson, Hadley, King & Co LLP presented by Kevin Sproul. Janet Figueroa moved to second.** Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye), Janet Figueroa (Aye) Caroline Veale (Aye)

2. **Discussion and Approval of the 2020-2021 2nd Interim Budget as presented by CSMC**

Executive Director's Recommendation: Approve

- **Caroline Veale moved to approve the 2020-2021 2nd Interim Budget as presented by CSMC Janet Figueroa moved to second.** Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye), Janet Figueroa (Aye) Caroline Veale (Aye)

3. Consider a potential target date for on-site learning and discuss the Governor’s Safe Schools for All Plan and Assembly Bill 86

Executive Director’s Recommendation: Discussion

- **Caroline Veale moved to approve the staff recommendation to reopen in-person instruction to the greatest extent possible on April 12, 2021. Dan Niebaum moved to second.** Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye), Janet Figueroa (Aye) Caroline Veale (Aye)

4. Discussion and approval of the amended 2020-2021 school calendar.

Executive Director’s Recommendation: Discussion

- **Caroline Veale moved to approve the amended 2020-2021 school calendar. Dan Niebaum moved to second.** Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye), Janet Figueroa (Aye) Caroline Veale (Aye)

ADJOURNMENT - 8:27 PM


- **Caroline Veale moved to adjournment of the meeting. Janet Figueroa second.** Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye), Janet Figueroa (Aye), Caroline Veale (Aye)

Approved on: 04/13/2022

Signature of Secretary: Caroline Veale *Caroline Veale*

Signature of Board Member: Scott Moote *Scott Moote*


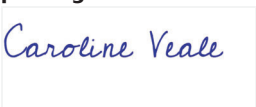
SIGNATURE CERTIFICATE



REFERENCE NUMBER
1D0DDDCB-C654-4104-AE88-77FB9EBA5CE7

TRANSACTION DETAILS	DOCUMENT DETAILS
<p>Reference Number 1D0DDDCB-C654-4104-AE88-77FB9EBA5CE7</p> <p>Transaction Type Signature Request</p> <p>Sent At 04/12/2022 19:07 EDT</p> <p>Executed At 04/14/2022 19:35 EDT</p> <p>Identity Method email</p> <p>Distribution Method email</p> <p>Signed Checksum 590cd52e212fe8c7f8c8939458719af33bb4c08d9f58efe969c5a7843bef424b</p> <p>Signer Sequencing Disabled</p> <p>Document Passcode Disabled</p>	<p>Document Name Board Minutes Sy20 21-21 22</p> <p>Filename board_minutes_sy20_21-21_22.pdf</p> <p>Pages 64 pages</p> <p>Content Type application/pdf</p> <p>File Size 1.68 MB</p> <p>Original Checksum effb3ad51e3e156beb6a0a695aad010a3c801e1f7ee0ba72a7d3c4ca58630d5d</p>

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<p>Name Scott Moote</p> <p>Email Smoot@bellamentecharter.org</p> <p>Components 42</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum 8b27f059f8bd41e4cc1381877adb08155e9ca6164b20e9b7143a70af22d5b3ec</p> <p>IP Address 72.203.226.126</p> <p>Device Chrome via Windows</p> <p>Typed Signature </p> <p>Signature Reference ID 54FE4306</p>	<p>Viewed At 04/14/2022 19:17 EDT</p> <p>Identity Authenticated At 04/14/2022 19:35 EDT</p> <p>Signed At 04/14/2022 19:35 EDT</p>
<p>Name Caroline Veale</p> <p>Email cveale@bellamentecharter.org</p> <p>Components 63</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum d582d54814e91ecf87f39cdf48438cd4eba040a2be978146ba3fe8cbd347b0ac</p> <p>IP Address 72.197.192.163</p> <p>Device Opera via Windows</p> <p>Typed Signature </p> <p>Signature Reference ID D762183C</p>	<p>Viewed At 04/13/2022 09:05 EDT</p> <p>Identity Authenticated At 04/13/2022 09:14 EDT</p> <p>Signed At 04/13/2022 09:14 EDT</p>

AUDITS

TIMESTAMP	AUDIT
04/12/2022 19:07 EDT	Josh Maus (jmaus@bellamentecharter.org) created document 'board_minutes_sy20_21-21_22.pdf' on Chrome via Windows from 12.169.146.194.
04/12/2022 19:07 EDT	Caroline Veale (cveale@bellamentecharter.org) was emailed a link to sign.
04/12/2022 19:07 EDT	Scott Moote (cmoote@bellamentecharter.org) was emailed a link to sign.
04/12/2022 19:59 EDT	Josh Maus (jmaus@bellamentecharter.org) modified the email for Scott Moote to 'Smootte@bellamentecharter.org'.
04/12/2022 19:59 EDT	Josh Maus (jmaus@bellamentecharter.org) modified a signer email for 'board_minutes_sy20_21-21_22.pdf' on Chrome via Windows from 12.169.146.194.
04/12/2022 19:59 EDT	Scott Moote (Smootte@bellamentecharter.org) was emailed a link to sign.
04/13/2022 09:05 EDT	Caroline Veale (cveale@bellamentecharter.org) viewed the document on Opera via Windows from 72.197.192.163.
04/13/2022 09:14 EDT	Caroline Veale (cveale@bellamentecharter.org) authenticated via email on Opera via Windows from 72.197.192.163.
04/13/2022 09:14 EDT	Caroline Veale (cveale@bellamentecharter.org) signed the document on Opera via Windows from 72.197.192.163.
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