



# Bella Mente Montessori Academy

## Minutes of the Bella Mente Charter School

### Board of Directors Meeting

**June 8, 2021**

Type of Meeting: Regular Board Meeting

Location: <https://attendee.gotowebinar.com/register/6310712270936486926>

**You can also dial in using your phone.**

United States: +1 (415) 655-0060

**Access Code: 461-638-919**

#### **I. CLOSED SESSION (Two)**

**6:35 PM**

Call to order, roll call and establishment of quorum

1. In accordance with Government Code Section 54957, the Board will meet in closed session to consider: PERSONNEL MATTERS-(None)
2. In accordance with Government Code Section 54956.8, the Board will meet in closed session to consider: REAL ESTATE MATTERS- (None)
3. In accordance with Government Code Section 54957.6, the Board will meet in closed session to consider: PUBLIC EMPLOYEE EVALUATION - Executive Director Evaluation.
4. In accordance with Government Code Section 54956.9, the Board will meet in closed session to consider: CHARGE OR COMPLAINT INVOLVING INFORMATION PROTECTED BY FEDERAL LAW - Update on the Agreement for Student Id# 12149
5. In accordance with Government Code Section 54956.9, the Board will meet in closed session to consider: CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Gov. Code §54956.9(d)(2) and/or §54956.9(d)(4) - (None)

#### **II. OPEN SESSION/REGULAR MEETING-**

Call to order, roll call and establishment of quorum

**The meeting was called to order at 6:44 PM by Scott Moote**

- Scott Moote conducted the roll call. A quorum of directors is present.
  - Members Present: Scott Moote, Dan Niebaum, Janet Figueroa, Caroline Veale
  - Members Absent:
  - Others in Attendance: Erin Feeley and Richard Farace

### III. ACTION ITEMS CONSIDERED IN CLOSED SESSION - None

#### IV. Presentations by Community Members and/or Public Comments

- From a parent

#### V. Approval of Agenda

**Caroline Veale moved to approve the amended agenda for the Board of Directors Meeting Agenda with striking number 2. In the Discussion Items and a correction in Action Items number 10 should say 2021-2022 not 2020-2021. Janet Figueroa moved to second. Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye), Janet Figueroa (Aye), Caroline Veale (Aye)**

#### VI. DISCUSSION ITEMS

1. **Executive Director Announcements** - Erin Feeley will provide COVID-19, legislative, safety & risk management, special education updates and fiscal projection updates.
- ~~2. **Charter Vision Board Report** - Rick from CSMC will report on cash flow and review CharterVision dashboard monthly report.~~

#### VII. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

All items listed under the Consent Calendar are considered by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion, unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

1. Minutes from the May 11, 2021 Board of Directors Meeting
2. Recommended actions on the personnel activity list
3. Check Registers from May
4. Top Notch Catering Invoice for April in the amount of \$12,113.70
5. Universal Earthquake Insurance (21-22) in the amount of \$6341.00
6. Lifetouch school photos for the 2021-2022 school year
7. Bright Arrow for the 2021-2022 school year in the amount of \$636.25
8. Banyon Tree Agreement for the 2021-2022 school year
9. K12 Health Agreement for the 2021-2022 school year
10. Lunch Assist Agreement for the 2021-2022 school year and work on the Local School Wellness Policy in the amount of \$6000.00
11. Lancorp Network Services for a SonicWall Firewall in the amount of \$9352.91
12. The Education Analytics Team Agreement for California Dashboard reporting of school academic performance
13. The Stepping Stones Group (StaffRehab LLC) agreement for the 2021-2022 school year

**Caroline Veale moved to approve the Consent Calendar/Routine Items of Business. Janet Figueroa seconded.** Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye) Janet Figueroa (Aye), Caroline Veale (Aye)

## **VIII. Discussion/Action Items**

**1. Final Read and approval of the Annual Update for the 2019-20 Local Control and Accountability Plan Year and Annual Update for the 2020-21 Learning Continuity Attendance Plan**

**Caroline Veale moved to approve the Final Read and approval of the Annual Update for the 2019-20 Local Control and Accountability Plan Year and Annual Update for the 2020-21 Learning Continuity Attendance Plan. Dan Niebaum seconded.** Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye), Janet Figueroa (Aye) Caroline Veale (Aye)

**2. Final Read and approval of the 2021-24 Local Control and Accountability Plan**

**Caroline Veale moved to approve the Final Read and approval of the 2021-24 Local Control and Accountability Plan. Dan Niebaum seconded.** Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye), Janet Figueroa (Aye) Caroline Veale (Aye)

**3. Approval of transitional kindergarten and kindergarten program policy for student eligibility**

**Caroline Veale moved to approve the Approval of transitional kindergarten and kindergarten program policy for student eligibility Janet Figueroa seconded.** Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye), Janet Figueroa (Aye) Caroline Veale (Aye)

**4. Approval of reported California Dashboard Local Indicators**

**Caroline Veale moved to approve the Approval of reported California Dashboard Local Indicators. Janet Figueroa seconded.** Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye), Janet Figueroa (Aye) Caroline Veale (Aye)

**5. Temporary adoption of Aleks Math for grades 4-8**

**Caroline Veale moved to approve the Temporary adoption of Aleks Math for grades 4-8 Dan Niebaum seconded.** Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye), Janet Figueroa (Aye) Caroline Veale (Aye)

6. **Temporary adoption of Studies Weekly for Social Studies for grades 4-6**  
**Dan Niebaum moved to approve the Temporary adoption of Studies Weekly for Social Studies for grades 4-6 Caroline Veale seconded.** Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye), Janet Figueroa (Aye) Caroline Veale (Aye)
7. **Temporary adoption Reveal Math McGraw Hill for grades tk-6**  
**Caroline Veale moved to approve the Temporary adoption Reveal Math McGraw Hill for grades tk-6 Janet Figueroa seconded.** Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye), Janet Figueroa (Aye) Caroline Veale (Aye)
8. **Temporary adoption of Rosetta Stone for English Language Learners in grades tk-8 and as a foreign language elective for grades 7-8**  
  
**Caroline Veale moved to approve the Temporary adoption of Rosetta Stone for English Language Learners in grades tk-8 and as a foreign language elective for grades 7-8. Dan Niebaum seconded.** Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye), Janet Figueroa (Aye) Caroline Veale (Aye)
9. **Temporary adoption of Typing.com for grades 4-6 to increase typing fluency before middle school**  
**Caroline Veale moved to approve the Temporary adoption of Typing.com for grades 4-6 to increase typing fluency before middle school. Janet Figueroa seconded.** Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye), Janet Figueroa (Aye) Caroline Veale (Aye)
10. **Approve the ~~2020-2021~~ 2021-2022 insurance proposal from CharterSafe, JPA for Liability, Property, Workers' Compensation & Employers Liability**  
**Caroline Veale moved to approve the Approve the 2020-2021 insurance proposal from CharterSafe, JPA for Liability, Property, Workers' Compensation & Employers Liability. Dan Niebaum seconded.** Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye), Janet Figueroa (Aye) Caroline Veale (Aye)
11. **Approve the 2021-2022 Consolidated Application (ConApp) used by the California Department of Education to distribute categorical funds**  
**Caroline Veale moved to approve the Approve the 2021-2022 Consolidated Application (ConApp) used by the California Department of Education to distribute categorical funds Dan Niebaum seconded.** Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye), Janet Figueroa (Aye) Caroline Veale (Aye)
12. **Approve the annual resolution for the Education Protection Account**  
**Caroline Veale moved to approve the Approve the annual resolution for the Education Protection Account Janet Figueroa seconded.** Motion passed unanimously.

Votes: Scott Moote (Aye), Dan Niebaum (Aye), Janet Figueroa (Aye) Caroline Veale (Aye)

**13. Review and Approve the 2021-22 Preliminary Budget as presented by Richard Farace, Associate School Business Manager**  
**Caroline Veale moved to approve the Review and Approve the 2021-22 Preliminary Budget as presented by Richard Farace, Associate School Business Manager. Dan Niebaum seconded.** Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye), Janet Figueroa (Aye) Caroline Veale (Aye)

**ADJOURNMENT - 7:21 PM**


- **Caroline Veale moved to adjournment of the meeting. Janet Figueroa second.** Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye), Janet Figueroa (Aye), Caroline Veale (Aye)

Approved on: 04/13/2022

Signature of Secretary: Caroline Veale *Caroline Veale*

Signature of Board Member: Scott Moote *Scott Moote*



**SIGNATURE CERTIFICATE**



**REFERENCE NUMBER**  
1D0DDDCB-C654-4104-AE88-77FB9EBA5CE7

TRANSACTION DETAILS	DOCUMENT DETAILS
<p><b>Reference Number</b> 1D0DDDCB-C654-4104-AE88-77FB9EBA5CE7</p> <p><b>Transaction Type</b> Signature Request</p> <p><b>Sent At</b> 04/12/2022 19:07 EDT</p> <p><b>Executed At</b> 04/14/2022 19:35 EDT</p> <p><b>Identity Method</b> email</p> <p><b>Distribution Method</b> email</p> <p><b>Signed Checksum</b> 590cd52e212fe8c7f8c8939458719af33bb4c08d9f58efe969c5a7843bef424b</p> <p><b>Signer Sequencing</b> Disabled</p> <p><b>Document Passcode</b> Disabled</p>	<p><b>Document Name</b> Board Minutes Sy20 21-21 22</p> <p><b>Filename</b> board_minutes_sy20_21-21_22.pdf</p> <p><b>Pages</b> 64 pages</p> <p><b>Content Type</b> application/pdf</p> <p><b>File Size</b> 1.68 MB</p> <p><b>Original Checksum</b> effb3ad51e3e156beb6a0a695aad010a3c801e1f7ee0ba72a7d3c4ca58630d5d</p>

**SIGNERS**

SIGNER	E-SIGNATURE	EVENTS
<p><b>Name</b> Scott Moote</p> <p><b>Email</b> Smoot@bellamentecharter.org</p> <p><b>Components</b> 42</p>	<p><b>Status</b> signed</p> <p><b>Multi-factor Digital Fingerprint Checksum</b> 8b27f059f8bd41e4cc1381877adb08155e9ca6164b20e9b7143a70af22d5b3ec</p> <p><b>IP Address</b> 72.203.226.126</p> <p><b>Device</b> Chrome via Windows</p> <p><b>Typed Signature</b> </p> <p><b>Signature Reference ID</b> 54FE4306</p>	<p><b>Viewed At</b> 04/14/2022 19:17 EDT</p> <p><b>Identity Authenticated At</b> 04/14/2022 19:35 EDT</p> <p><b>Signed At</b> 04/14/2022 19:35 EDT</p>
<p><b>Name</b> Caroline Veale</p> <p><b>Email</b> cveale@bellamentecharter.org</p> <p><b>Components</b> 63</p>	<p><b>Status</b> signed</p> <p><b>Multi-factor Digital Fingerprint Checksum</b> d582d54814e91ecf87f39cdf48438cd4eba040a2be978146ba3fe8cbd347b0ac</p> <p><b>IP Address</b> 72.197.192.163</p> <p><b>Device</b> Opera via Windows</p> <p><b>Typed Signature</b> </p> <p><b>Signature Reference ID</b> D762183C</p>	<p><b>Viewed At</b> 04/13/2022 09:05 EDT</p> <p><b>Identity Authenticated At</b> 04/13/2022 09:14 EDT</p> <p><b>Signed At</b> 04/13/2022 09:14 EDT</p>

**AUDITS**

<b>TIMESTAMP</b>	<b>AUDIT</b>
04/12/2022 19:07 EDT	Josh Maus (jmaus@bellamentecharter.org) created document 'board_minutes_sy20_21-21_22.pdf' on Chrome via Windows from 12.169.146.194.
04/12/2022 19:07 EDT	Caroline Veale (cveale@bellamentecharter.org) was emailed a link to sign.
04/12/2022 19:07 EDT	Scott Moote (cmoote@bellamentecharter.org) was emailed a link to sign.
04/12/2022 19:59 EDT	Josh Maus (jmaus@bellamentecharter.org) modified the email for Scott Moote to 'Smootte@bellamentecharter.org'.
04/12/2022 19:59 EDT	Josh Maus (jmaus@bellamentecharter.org) modified a signer email for 'board_minutes_sy20_21-21_22.pdf' on Chrome via Windows from 12.169.146.194.
04/12/2022 19:59 EDT	Scott Moote (Smootte@bellamentecharter.org) was emailed a link to sign.
04/13/2022 09:05 EDT	Caroline Veale (cveale@bellamentecharter.org) viewed the document on Opera via Windows from 72.197.192.163.
04/13/2022 09:14 EDT	Caroline Veale (cveale@bellamentecharter.org) authenticated via email on Opera via Windows from 72.197.192.163.
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