



Bella Mente Montessori Academy

Minutes of the Bella Mente Charter School

Board of Directors Meeting

January 11, 2022

Type of Meeting: Regular Board Meeting

Location: <https://attendee.gotowebinar.com/register/9075965331213326095>

You can also dial in using your phone.

United States: 1 (631) 992-3221

Access Code: 735-990-466

Closed Session:None

Open Session: 6:30pm

IMPORTANT NOTICE: This meeting will be held virtually and live-streamed (no in-person). Members of the public who would like to address the Board must email jmeeker@bellamentecharter.org the day of the meeting requesting a hold card beginning at 6:00pm up until the meeting is called to order.

The Board of Education Meeting will be conducted entirely online, via virtual/video conferencing. On September 16, 2021, Governor Newsom signed Assembly Bill 361 into law. The urgency bill amends the Brown Act to provide the ability for boards to hold remote meetings during a proclaimed state of emergency without following the Brown Act's teleconferencing rules. AB 361 provides that Boards need not follow the Brown Act's teleconferencing rules if the Board makes a finding that there is a proclaimed state of emergency and either state or local officials have imposed or recommended social distancing measures or meeting in person would present imminent risks to the health or safety of attendees due to the emergency. Members of the public can view the meeting via livestream and can participate in the meeting electronically via GotoWebinar, by following the instructions for submitting a request to make public comments listed on the agenda below

I. CLOSED SESSION (None)

6:30 PM

Call to order, roll call and establishment of quorum

1. In accordance with Government Code Section 54957, the Board will meet in closed session to consider: PERSONNEL MATTERS-(None)
2. In accordance with Government Code Section 54956.8, the Board will meet in closed session to consider: REAL ESTATE MATTERS- (None)
3. In accordance with Government Code Section 54957.6, the Board will meet in closed session to consider: PUBLIC EMPLOYEE EVALUATION - (None)
4. In accordance with Government Code Section 54956.9, the Board will meet in closed session to consider: CHARGE OR COMPLAINT INVOLVING INFORMATION PROTECTED BY FEDERAL LAW - (None)
5. In accordance with Government Code Section 54956.9, the Board will meet in closed session to consider: CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Gov. Code §54956.9(d)(2) and/or §54956.9(d)(4) - (None)

II. OPEN SESSION/REGULAR MEETING-

Call to order, roll call and establishment of quorum

The meeting was called to order at 6:32 PM by Scott Moote

- Scott Moote conducted the roll call. A quorum of directors is present.
 - Members Present: Scott Moote, Dan Niebaum, Caroline Veale, Janet Figueroa
 - Members Absent:
 - Others in Attendance: Erin Feeley, Executive Director, James Proby, Principal and Janina Arruda, CSMC

III. ACTION ITEMS CONSIDERED IN CLOSED SESSION

No Action Taken

IV. PRESENTATIONS BY COMMUNITY MEMBERS/PUBLIC COMMENTS (20 MINUTES TOTAL)

None

V. Approval of Agenda

Caroline Veale moved to approve the amended agenda for January 11, 2022. Dan Niebaum moved to second. Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye), Caroline Veale (Aye)

VI. DISCUSSION ITEMS

1. **Executive Director Announcements** - Erin Feeley will provide COVID-19, legislative, safety & risk management, special education updates and fiscal projection updates.
2. **Charter Vision Board Report** - Janina Arruda, our new Associate School Business Manager from CSMC will report on CharterVision dashboard monthly report.
3. **Principal Report-** Mr. James Proby will present Winter MAPs internal assessment results and plan for the second semester.

VII. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

All items listed under the Consent Calendar are considered by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion, unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

1. Minutes from the December 7, 2021 Board of Directors Meeting
2. Minutes from the December 14, 2021 Special Board of Directors Meeting
3. Recommended action on the personnel activity list
4. Check Registers for December 2021
5. Top Notch Invoice for December 2021 \$11,310.84
6. Agreement with BOONLI Merchant Payment Processing
7. Agreement with Wilkinson Hadley King & Co, LLP for Audit services
8. Agreement with Campus Safety Alliance for the 2022-2023 \$7,140.00
9. Approve the Public School Property Tax Exemption Submission

Executive Director's Recommendation: Approve Consent Calendar

Caroline Veale moved to approve the Consent Calendar/Routine Items of Business. Janet Figueroa seconded. Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye) Caroline Veale (Aye)

Second Call to order, roll call and establishment of quorum

Votes: Scott Moote (Aye), Dan Niebaum (Aye) Caroline Veale (Aye) Janet Figueroa (Aye)

VIII. Discussion/Action Items

- 1. Review and Approve the 2020-2021 Audit Report completed by Wilkinson, Hadley, King & Co LLP presented by Kevin Sproul.**

Caroline Veale moved to approve the 2020-2021 Audit Report completed by Wilkinson, Hadley, King & Co LLP presented by Kevin Sproul. Janet Figueroa seconded. Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye) Caroline Veale (Aye) Janet Figueroa (Aye)

- 2. Approve the updated Homeless Education Board Policy amended from September 2021**


Dan Niebaum moved to approve the updated Homeless Education Board Policy amended from September 2021. Janet Figueroa seconded. Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye) Caroline Veale (Aye) Janet Figueroa (Aye)

ADJOURNMENT - 7:27 PM

Dan Niebaum moved to adjournment of the meeting. Janet Figueroa second. Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye), Caroline Veale (Aye) Janet Figueroa (Aye)

Approved on: 04/13/2022
Signature of Secretary: Caroline Veale *Caroline Veale*
Signature of Board Member: Scott Moote *Scott Moote*



SIGNATURE CERTIFICATE



REFERENCE NUMBER
1D0DDDCB-C654-4104-AE88-77FB9EBA5CE7

TRANSACTION DETAILS	DOCUMENT DETAILS
<p>Reference Number 1D0DDDCB-C654-4104-AE88-77FB9EBA5CE7</p> <p>Transaction Type Signature Request</p> <p>Sent At 04/12/2022 19:07 EDT</p> <p>Executed At 04/14/2022 19:35 EDT</p> <p>Identity Method email</p> <p>Distribution Method email</p> <p>Signed Checksum 590cd52e212fe8c7f8c8939458719af33bb4c08d9f58efe969c5a7843bef424b</p> <p>Signer Sequencing Disabled</p> <p>Document Passcode Disabled</p>	<p>Document Name Board Minutes Sy20 21-21 22</p> <p>Filename board_minutes_sy20_21-21_22.pdf</p> <p>Pages 64 pages</p> <p>Content Type application/pdf</p> <p>File Size 1.68 MB</p> <p>Original Checksum effb3ad51e3e156beb6a0a695aad010a3c801e1f7ee0ba72a7d3c4ca58630d5d</p>

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<p>Name Scott Moote</p> <p>Email Smoot@bellamentecharter.org</p> <p>Components 42</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum 8b27f059f8bd41e4cc1381877adb08155e9ca6164b20e9b7143a70af22d5b3ec</p> <p>IP Address 72.203.226.126</p> <p>Device Chrome via Windows</p> <p>Typed Signature</p> <div style="border: 1px solid #ccc; padding: 5px; text-align: center; margin: 5px 0;">  </div> <p>Signature Reference ID 54FE4306</p>	<p>Viewed At 04/14/2022 19:17 EDT</p> <p>Identity Authenticated At 04/14/2022 19:35 EDT</p> <p>Signed At 04/14/2022 19:35 EDT</p>
<p>Name Caroline Veale</p> <p>Email cveale@bellamentecharter.org</p> <p>Components 63</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum d582d54814e91ecf87f39cdf48438cd4eba040a2be978146ba3fe8cbd347b0ac</p> <p>IP Address 72.197.192.163</p> <p>Device Opera via Windows</p> <p>Typed Signature</p> <div style="border: 1px solid #ccc; padding: 5px; text-align: center; margin: 5px 0;">  </div> <p>Signature Reference ID D762183C</p>	<p>Viewed At 04/13/2022 09:05 EDT</p> <p>Identity Authenticated At 04/13/2022 09:14 EDT</p> <p>Signed At 04/13/2022 09:14 EDT</p>

AUDITS

TIMESTAMP	AUDIT
04/12/2022 19:07 EDT	Josh Maus (jmaus@bellamentecharter.org) created document 'board_minutes_sy20_21-21_22.pdf' on Chrome via Windows from 12.169.146.194.
04/12/2022 19:07 EDT	Caroline Veale (cveale@bellamentecharter.org) was emailed a link to sign.
04/12/2022 19:07 EDT	Scott Moote (cmoote@bellamentecharter.org) was emailed a link to sign.
04/12/2022 19:59 EDT	Josh Maus (jmaus@bellamentecharter.org) modified the email for Scott Moote to 'Smootte@bellamentecharter.org'.
04/12/2022 19:59 EDT	Josh Maus (jmaus@bellamentecharter.org) modified a signer email for 'board_minutes_sy20_21-21_22.pdf' on Chrome via Windows from 12.169.146.194.
04/12/2022 19:59 EDT	Scott Moote (Smootte@bellamentecharter.org) was emailed a link to sign.
04/13/2022 09:05 EDT	Caroline Veale (cveale@bellamentecharter.org) viewed the document on Opera via Windows from 72.197.192.163.
04/13/2022 09:14 EDT	Caroline Veale (cveale@bellamentecharter.org) authenticated via email on Opera via Windows from 72.197.192.163.
04/13/2022 09:14 EDT	Caroline Veale (cveale@bellamentecharter.org) signed the document on Opera via Windows from 72.197.192.163.
04/14/2022 19:17 EDT	Scott Moote (Smootte@bellamentecharter.org) viewed the document on Chrome via Windows from 72.203.226.126.
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