



Bella Mente Montessori Academy

Minutes of the Bella Mente Charter School

Board of Directors Meeting

December 7, 2021

Type of Meeting: Regular Board Meeting

Location: <https://attendee.gotowebinar.com/register/2247154794959486736>

You can also dial in using your phone.

United States: 1 (562) 247-8321

Access Code: 760-593-481

I. CLOSED SESSION (Two)

6:34 PM

Call to order, roll call and establishment of quorum

1. In accordance with Government Code Section 54957, the Board will meet in closed session to consider: PERSONNEL MATTERS-(None)
2. In accordance with Government Code Section 54956.8, the Board will meet in closed session to consider: REAL ESTATE MATTERS- (None)
3. In accordance with Government Code Section 54957.6, the Board will meet in closed session to consider: PUBLIC EMPLOYEE EVALUATION - Executive Director Evaluation.
4. In accordance with Government Code Section 54956.9, the Board will meet in closed session to consider: CHARGE OR COMPLAINT INVOLVING INFORMATION PROTECTED BY FEDERAL LAW - (None)
5. In accordance with Government Code Section 54956.9, the Board will meet in closed session to consider: CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Gov. Code §54956.9(d)(2) and/or §54956.9(d)(4) - (one matter)

II. OPEN SESSION/REGULAR MEETING-

Call to order, roll call and establishment of quorum

The meeting was called to order at 7:13 PM by Scott Moote

- Scott Moote conducted the roll call. A quorum of directors is present.
 - Members Present: Scott Moote, Dan Niebaum, Caroline Veale
 - Members Absent: Janet Figueroa
 - Others in Attendance: Erin Feeley and Richard Farace

III. ACTION ITEMS CONSIDERED IN CLOSED SESSION

No Action Taken

IV. PRESENTATIONS BY COMMUNITY MEMBERS/PUBLIC COMMENTS (20 MINUTES TOTAL)

None

V. Approval of Agenda

Caroline Veale moved to approve the amended agenda for December 14, 2021. Striking item number 2 in the VI. Discussion Item section and item number 6 in the VIII. Discussion/Action Item section. Dan Niebaum moved to second. Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye), Caroline Veale (Aye)

VI. DISCUSSION ITEMS

1. **Executive Director Announcements** - Erin Feeley will provide COVID-19, legislative, safety & risk management, special education updates and fiscal projection updates.
2. ~~**Charter Vision Board Report** - Rick from CSMC will report on cash flow and review Charter Vision dashboard monthly report.~~
3. **Principal Report**- Mr. James Proby will introduce himself to the Board of Directors.

VII. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

All items listed under the Consent Calendar are considered by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion, unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

1. Minutes from the October 12, 2021 Board of Directors Meeting
2. Recommended action on the personnel activity list
3. Check Registers for October 2021 and November 2021
4. UMASS Global for Internship to Credential Teachers
5. Lifetouch for 2021-2022 yearbook
6. Cross Country Education for a Special Education Audit \$9,900
7. Non State Entity Service Policy and Agreement with AT&T
8. Summer Camp Agreement with Joe & Mary Mottino Family YMCA
9. Top Notch Invoice for October \$18,500.00 and for November \$18,500.00
10. Tuff Shed for garden classroom \$3,760.63 and \$2,754.98

Executive Director's Recommendation: Approve Consent Calendar

Caroline Veale moved to approve the Consent Calendar/Routine Items of Business. Janet Figueroa seconded. Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye) Caroline Veale (Aye)

VIII. Discussion/Action Items

1. **Discussion of the upcoming school calendars for the 2022-2023, 2023-2024, 2024-2025 school years
Discussion Only**
2. **Review and Approve the First Interim Budget as presented by Associate School Business Manager Richard Farace from Charter School Management Corporation**
Dan Niebaum moved to approve the First Interim Budget Report as presented by Associate School Business Manager Richard Farace . Scott Moote seconded. Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye) Caroline Veale (Aye)
3. **Approve the updated COVID-19 Prevention Program (Safe Reopening Guide)**
Dan Niebaum moved to approve the updated COVID-19 Prevention Program (Safe Reopening Guide). Scott Moote seconded. Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye) Caroline Veale (Aye)
4. **Approve the Classified Salary Schedule to meet January 1, 2022 \$15.00 Minimum**
Dan Niebaum moved to approve the Classified Salary Schedule to meet January 1, 2022 \$15.00 Minimum. Scott Moote seconded. Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye), Caroline Veale (Aye)
5. **Approve the Certificated Salary Schedule to meet the January 1, 2022 Exempt Salary Minimum**
Dan Niebaum moved to approve the Consent Calendar/Routine Items of Business. Scott Moote seconded. Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye) , Caroline Veale (Aye)
- ~~6. **Approve the Certificated Management Salary Schedule to meet a competitive local minimum
Strike**~~
7. **First read of the Educator Effectiveness Grant
Discussion Only**
8. **Approve an additional Board Meeting on a date decided by board members to approve the Educator Effectiveness Grant**
Dan Niebaum moved to Approve an additional Board Meeting on a date decided by board members to approve the Educator Effectiveness Grant. December 14, 2021 at 12:00 PM Scott Moote seconded. Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye) Caroline Veale (Aye)
9. **Approve the removal of the former Principal Rebecca McQuestion as the sole representative of Bella Mente Holdings, LLC.**
Dan Niebaum moved to approve the removal of the former Principal Rebecca McQuestion as the sole representative of Bella Mente Holdings, LLC. Scott Moote Seconded. Motion passed unanimously. Votes: Scott Moote (Aye), Dan Niebaum (Aye) Caroline Veale (Aye)
10. **Approve the appointment of the current Principal James Proby as the sole representative for Bella Mente Holdings, LLC**
Dan Niebaum moved to approve the appointment of the current Principal James Proby as the sole representative for Bella Mente Holdings, LLC. Scott Moote seconded. Motion

passed unanimously. Votes: Scott Mootte (Aye), Dan Niebaum (Aye), Caroline Veale (Aye)

ADJOURNMENT - 8:14 PM


- **Dan Niebaum moved to adjournment of the meeting. Scott Mootte second.** Motion passed unanimously. Votes: Scott Mootte (Aye), Dan Niebaum (Aye), Caroline Veale (Aye)

Approved on: 04/13/2022 _____

Signature of Secretary: Caroline Veale *Caroline Veale*

Signature of Board Member: Scott Mootte *Scott Mootte*


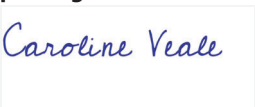
SIGNATURE CERTIFICATE



REFERENCE NUMBER
1D0DDDCB-C654-4104-AE88-77FB9EBA5CE7

TRANSACTION DETAILS	DOCUMENT DETAILS
<p>Reference Number 1D0DDDCB-C654-4104-AE88-77FB9EBA5CE7</p> <p>Transaction Type Signature Request</p> <p>Sent At 04/12/2022 19:07 EDT</p> <p>Executed At 04/14/2022 19:35 EDT</p> <p>Identity Method email</p> <p>Distribution Method email</p> <p>Signed Checksum 590cd52e212fe8c7f8c8939458719af33bb4c08d9f58efe969c5a7843bef424b</p> <p>Signer Sequencing Disabled</p> <p>Document Passcode Disabled</p>	<p>Document Name Board Minutes Sy20 21-21 22</p> <p>Filename board_minutes_sy20_21-21_22.pdf</p> <p>Pages 64 pages</p> <p>Content Type application/pdf</p> <p>File Size 1.68 MB</p> <p>Original Checksum effb3ad51e3e156beb6a0a695aad010a3c801e1f7ee0ba72a7d3c4ca58630d5d</p>

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<p>Name Scott Moote</p> <p>Email Smoot@bellamentecharter.org</p> <p>Components 42</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum 8b27f059f8bd41e4cc1381877adb08155e9ca6164b20e9b7143a70af22d5b3ec</p> <p>IP Address 72.203.226.126</p> <p>Device Chrome via Windows</p> <p>Typed Signature </p> <p>Signature Reference ID 54FE4306</p>	<p>Viewed At 04/14/2022 19:17 EDT</p> <p>Identity Authenticated At 04/14/2022 19:35 EDT</p> <p>Signed At 04/14/2022 19:35 EDT</p>
<p>Name Caroline Veale</p> <p>Email cveale@bellamentecharter.org</p> <p>Components 63</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum d582d54814e91ecf87f39cdf48438cd4eba040a2be978146ba3fe8cbd347b0ac</p> <p>IP Address 72.197.192.163</p> <p>Device Opera via Windows</p> <p>Typed Signature </p> <p>Signature Reference ID D762183C</p>	<p>Viewed At 04/13/2022 09:05 EDT</p> <p>Identity Authenticated At 04/13/2022 09:14 EDT</p> <p>Signed At 04/13/2022 09:14 EDT</p>

AUDITS

TIMESTAMP	AUDIT
04/12/2022 19:07 EDT	Josh Maus (jmaus@bellamentecharter.org) created document 'board_minutes_sy20_21-21_22.pdf' on Chrome via Windows from 12.169.146.194.
04/12/2022 19:07 EDT	Caroline Veale (cveale@bellamentecharter.org) was emailed a link to sign.
04/12/2022 19:07 EDT	Scott Moote (cmoote@bellamentecharter.org) was emailed a link to sign.
04/12/2022 19:59 EDT	Josh Maus (jmaus@bellamentecharter.org) modified the email for Scott Moote to 'Smoot@bellamentecharter.org'.
04/12/2022 19:59 EDT	Josh Maus (jmaus@bellamentecharter.org) modified a signer email for 'board_minutes_sy20_21-21_22.pdf' on Chrome via Windows from 12.169.146.194.
04/12/2022 19:59 EDT	Scott Moote (Smoot@bellamentecharter.org) was emailed a link to sign.
04/13/2022 09:05 EDT	Caroline Veale (cveale@bellamentecharter.org) viewed the document on Opera via Windows from 72.197.192.163.
04/13/2022 09:14 EDT	Caroline Veale (cveale@bellamentecharter.org) authenticated via email on Opera via Windows from 72.197.192.163.
04/13/2022 09:14 EDT	Caroline Veale (cveale@bellamentecharter.org) signed the document on Opera via Windows from 72.197.192.163.
04/14/2022 19:17 EDT	Scott Moote (Smoot@bellamentecharter.org) viewed the document on Chrome via Windows from 72.203.226.126.
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