



# Bella Mente Montessori Academy

## **Board of Directors**

Scott Moote, President  
Caroline Veale, Secretary  
Daniel Niebaum, Treasurer  
Janet Figueroa, Member

### **Bella Mente Charter School Board Meeting Agenda December 7, 2021**

Type of Meeting: Regular Board Meeting

Location: <https://attendee.gotowebinar.com/register/502458541010526731>

#### **You can also dial in using your phone.**

United States: 1 (213) 929-4212

Access Code: 513-979-853

**Closed Session: at 6:30 PM**

**Open Session: when the closed session adjourns**

**IMPORTANT NOTICE:** This meeting will be held virtually and live-streamed (no in-person). Members of the public who would like to address the Board must email [jmeeker@bellamentecharter.org](mailto:jmeeker@bellamentecharter.org) the day of the meeting requesting a hold card beginning at 6:00pm up until the meeting is called to order.

The Board of Education Meeting will be conducted entirely online, via virtual/video conferencing. On September 16, 2021, Governor Newsom signed Assembly Bill 361 into law. The urgency bill amends the Brown Act to provide the ability for boards to hold remote meetings during a proclaimed state of emergency without following the Brown Act's teleconferencing rules. AB 361 provides that Boards need not follow the Brown Act's teleconferencing rules if the Board makes a finding that there is a proclaimed state of emergency and either state or local officials have imposed or recommended social distancing measures or meeting in person would present imminent risks to the health or safety of attendees due to the emergency. Members of the public can view the meeting via livestream and can participate in the meeting electronically via GotoWebinar, by following the instructions for submitting a request to make public comments listed on the agenda below

#### **I. CLOSED SESSION (Two)**

##### **6:30 PM**

Call to order, roll call and establishment of quorum

1. In accordance with Government Code Section 54957, the Board will meet in closed session to consider: PERSONNEL MATTERS-(None)
2. In accordance with Government Code Section 54956.8, the Board will meet in closed session to consider: REAL ESTATE MATTERS- (None)
3. In accordance with Government Code Section 54957.6, the Board will meet in closed session to consider: PUBLIC EMPLOYEE EVALUATION - Executive Director Evaluation.
4. In accordance with Government Code Section 54956.9, the Board will meet in closed session to consider: CHARGE OR COMPLAINT INVOLVING INFORMATION PROTECTED BY FEDERAL LAW - (None)
5. In accordance with Government Code Section 54956.9, the Board will meet in closed session to consider: CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Gov. Code §54956.9(d)(2) and/or §54956.9(d)(4) - (one matter)

#### **II. OPEN SESSION/REGULAR MEETING**

Call to order, roll call and establishment of quorum

#### **III. ACTION ITEMS CONSIDERED IN CLOSED SESSION**

#### **IV. PRESENTATIONS BY COMMUNITY MEMBERS/PUBLIC COMMENTS (20 MINUTES TOTAL)**

**PUBLIC COMMENTS/COMMUNITY MEMBERS:** Any member of the audience who wishes to speak to an agenda item (or at the appropriate time, speak to an item not on the agenda) must email [jmeeker@bellamentecharter.org](mailto:jmeeker@bellamentecharter.org) the day of the meeting requesting a hold card. beginning at 6:00pm up until the meeting is called to order.

Per Education Code 35145.5 and Government Code 54954.3, members of the public have the opportunity to provide public comment on any agenda item, as well as any non-agenda item that is within the subject matter jurisdiction of the Board.

Per Board Bylaw 9323, individual speakers will be allowed three (3) minutes to address the Board on each agenda or non agenda item, and the Board will limit the total time for public input on each item to twenty (20) minutes.

In an effort to hear as many speakers as possible, comment times may be shortened (depending on the number of speakers on any agenda or non-agenda item). The Board may also extend the time limits for comments, and/or may move additional comments beyond a specific time allotment to later in the meeting, in order to provide sufficient time for the Board to conduct the Board's business during the meeting.

Bella Mente Montessori Academy welcomes your participation at the District's School Board meetings. Your participation assures us of continuing community interest in our school.

Items not on the agenda/Items for future discussion

**V. APPROVAL OF AGENDA**

Recommended motion: Approve the agenda for the December 7, 2021 Board of Directors Meeting.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**VI. DISCUSSION ITEMS**

1. **Executive Director Announcements** - Erin Feeley will provide COVID-19, legislative, safety & risk management, special education updates and fiscal projection updates.
2. **Charter Vision Board Report** - Rick from CSMC will report on cash flow and review CharterVision dashboard monthly report.
3. **Principal Report**- Mr. James Proby will introduce himself to the Board of Directors.

**VII. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS**

All items listed under the Consent Calendar are considered by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion, unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

1. Minutes from the October 12, 2021 Board of Directors Meeting
2. Recommended action on the personnel activity list
3. Check Registers for October 2021 and November 2021
4. UMASS Global for Internship to Credential Teachers
5. Lifetouch for 2021-2022 yearbook
6. Cross Country Education for a Special Education Audit \$9,900
7. Non State Entity Service Policy and Agreement with AT&T
8. Summer Camp Agreement with Joe & Mary Mottino Family YMCA
9. Top Notch Invoice for October \$18,500.00 and for November \$18,500.00
10. Tuff Shed for garden classroom \$3,760.63 and \$2,754.98

*Executive Director's Recommendation: Approve Consent Calendar*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**VIII. DISCUSSION/ACTION ITEMS**

1. **Discussion of the upcoming school calendars for the 2022-2023, 2023-2024, 2024-2025 school years**

*Executive Director's Recommendation: Discussion Only*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

2. **Review and Approve the First Interim Budget as presented by Associate School Business Manager Richard Farace from Charter School Management Corporation**  
*Executive Director's Recommendation: Approve*  
 Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_
3. **Approve the updated COVID-19 Prevention Program (Safe Reopening Guide)**  
*Executive Director's Recommendation: Approve*  
 Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_
4. **Approve the Classified Salary Schedule to meet January 1, 2022 \$15.00 Minimum**  
*Executive Director's Recommendation: Approve*  
 Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_
5. **Approve the Certificated Salary Schedule to meet the January 1, 2022 Exempt Salary Minimum**  
*Executive Director's Recommendation: Approve*  
 Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_
6. **Approve the Certificated Management Salary Schedule to meet a competitive local minimum**  
*Executive Director's Recommendation: n/a*  
 Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_
7. **First read of the Educator Effectiveness Grant**  
*Executive Director's Recommendation: Discussion Only*  
 Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_
8. **Approve an additional Board Meeting on a date decided by board members to approve the Educator Effectiveness Grant**  
*Executive Director's Recommendation: Recommend Date and Approve*  
 Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_
9. **Approve the removal of the former Principal Rebecca McQuestion as the sole representative of Bella Mente Holdings, LLC.**  
*Executive Director's Recommendation: Approve*  
 Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_
10. **Approve the appointment of the current Principal James Proby as the sole representative for Bella Mente Holdings, LLC**  
*Executive Director's Recommendation: Approve*  
 Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**IX. ADJOURNMENT**  
 Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

***Instructions for Presentations to the Board by Members of the Community***

BMMA welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We hope that you will visit these meetings often and your participation assures us of continuing community interest in our School. To assist you in speaking/participating in our meetings, the following guidelines are provided.

1. The agenda is available to all community members
2. Community members who wish to speak on any agenda items or under the general category of "Public Comment" will be given an opportunity to do so.
3. "Public Comment" is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed twenty (20) minutes. Exceptions to these time limits may be made at the discretion of the Board Chair. The board may give direction to staff to respond to your concerns or you may be offered the option of returning with a citizen requested agenda item.
4. With regard to items that are on the agenda, you may speak for up to (3) minutes when the Board discusses that item. Exceptions to this time may be made at the discretion of the Board Chair.

5. Community members may request in writing that a topic related to school business be considered for placement on a future agenda. Requests should be addressed to the Board Chair and emailed to [board@bellamentecharter.org](mailto:board@bellamentecharter.org). If such an item is placed on the agenda and publicly noticed, the Board can respond, interact, and act upon the item.
6. Any person with a disability who requires a modification or accommodation, including auxiliary aids or services, to participate in a public meeting of the Bella Mente Charter School Board of Directors may request such modification or accommodation from Jennifer Meeker, at 760-621-8931. Please make any requests at least 12 hours prior to the meeting.