



Minutes of the Bella Mente Charter School

Board of Directors

Date: June 20, 2017

Location: 1737 W. Vista Way, Vista, CA 92083

- I. The meeting was called to order at 6:33 pm PST by Paul Mingardi**
 - Caroline Veale conducted the roll call. A quorum of directors is present.
 - Members Present: Caroline Veale, Paul Mingardi, Janet Figueroa
 - Members Absent: Dr. Helene Mandell, Suraj Vijayakumar
 - Others in Attendance: Erin Feeley, Eileen Logue

- II. Presentations by Community Members and/or Public Comments**
 - None

- III. Approval of Agenda**
 - Caroline Veale moved to approve the agenda for the June 20, 2017 Board of Directors meeting. Janet Figueroa seconded. Motion passed unanimously. Votes: Caroline Veale (Aye), Janet Figueroa (Aye) Paul Mingardi (Aye)

- IV. Discussion/Information Items**
 - 1. Executive Director Announcements - Erin Feeley**
 - a. Erin Feeley provided Legislative, school and Special Education updates

2. Charter Vision Board Report

- a. reviewed Charter Vision monthly report (Cash flow & Dashboard).

3. Principal Announcements - Carrie McCraw

- a. Shared progress on academic intervention strategies and CAASSP final scores compared to fall scores. Presented the LCAP with VUSD comments considered.

V. Consent Calendar/Routine Items of Business

1. Approval of Minutes from the April 12, 2017 Board of Directors Meeting
2. Approve/ratify recommended actions on the personnel activity list
3. Approve/ratify check registers
4. Approve Suicide Prevention Policy
5. Approve the 2017-2018 Uniform Complaint Policy and Procedure
6. Approve the formal Tobacco free campus policy
7. Approve the CharterSafe renewal proposal for total insurance coverage
8. Approve the use of Palomar Family Counseling for the 2017-2018 school year
9. Approve the Local School Wellness Policy
10. Approve Empowered Solutions and Energy Retrofit to file for Prop 39e on behalf of school
11. Approve the meal vending contract with TopNotch Catering
12. Approve the CSMC 2017-2018 annual contract
13. Approve the Charter Tech Services 2017-2018 annual contract
14. Approve the Securly web filtering service contract

Executive Director's Recommendation: Approve Consent Calendar

- **Caroline Veale moved to approve Consent Calendar. Janet Figueroa seconded.** Motion passed unanimously. Votes: Caroline Veale (Aye), Janet Figueroa (Aye) Paul Mingardi (Aye)

VI. ACTION ITEMS

1. Review and Approve the 2017-2018 Local Control Accountability Plan (LCAP)

- Caroline Veale moved to review and approve the 2017-2018 Local Control Accountability Plan (LCAP). Janet Figueroa **seconded**. Motion passed unanimously. Votes: Caroline Veale (Aye), Janet Figueroa (Aye) Paul Mingardi (Aye)

2. Review and approve an Increase in Classified Staff salaries

- **Caroline Veale moved to review and approve an Increase in Classified Staff salaries**
Janet Figueroa **seconded**. Motion passed unanimously. Votes: Caroline Veale (Aye),
Janet Figueroa (Aye) Paul Mingardi (Aye)

3. Review and Approve the 2017-2018 Budget

- **Caroline Veale moved to review and approve the 2017-2018 Budget.**
Janet Figueroa **seconded**. Motion passed unanimously. Votes: Caroline Veale (Aye),
Janet Figueroa (Aye) Paul Mingardi (Aye)

4. Approve the Education Protection Account Fund Use

- **Caroline Veale moved to review and approve the Education Protection Account Fund Use**
Janet Figueroa **seconded**. Motion passed unanimously. Votes: Caroline Veale (Aye),
Janet Figueroa (Aye) Paul Mingardi (Aye)

5. Review and approve the use of BB&T Capital for possible Series 2017 Bonds

- **Caroline Veale moved to review and approve of BB&T Capital for possible Series 2017 Bonds**
Janet Figueroa **seconded**. Motion passed unanimously. Votes: Caroline Veale (Aye),
Janet Figueroa (Aye) Paul Mingardi (Aye)

6. Review and approve the calendar of 2017-2018 Board Meeting Dates

- **Caroline Veale moved to review and approve the calendar of 2017-2018 Board Meeting Dates**
Janet Figueroa **seconded**. Motion passed unanimously. Votes: Caroline Veale (Aye),
Janet Figueroa (Aye) Paul Mingardi (Aye)

7. Review and approve the Vista Unified Special Education memorandum of Understanding

- **Caroline Veale moved to review and approve the Vista Unified Special Education memorandum of Understanding**
Janet Figueroa **seconded**. Motion passed unanimously. Votes: Caroline Veale (Aye),
Janet Figueroa (Aye) Paul Mingardi (Aye)

8. Approve the Consolidated Application part I for the consideration of Title I and Title II Federal Monies

- **Caroline Veale moved to review and approve the Consolidated Application part I for the consideration of Title I and Title II Federal Monies Janet Figueroa seconded.** Motion passed unanimously. Votes: Caroline Veale (Aye), Janet Figueroa (Aye) Paul Mingardi (Aye)

9. Approve the adoptions of new English Language curricular program

- **Caroline Veale moved to review and approve the adoptions of new English Language curricular program Janet Figueroa seconded.** Motion passed unanimously. Votes: Caroline Veale (Aye), Janet Figueroa (Aye) Paul Mingardi (Aye)

10. Approve the adoption of GoMath! For 1st-6th grade mathematics curriculum supplement

- **Caroline Veale moved to review and approve the adoption of GoMath! For 1st-6th grade mathematics curriculum supplement Janet Figueroa seconded.** Motion passed unanimously. Votes: Caroline Veale (Aye), Janet Figueroa (Aye) Paul Mingardi (Aye)

VII. Closed Session

CLOSED SESSION-PUBLIC EMPLOYEE EVALUATION 1. In accordance with Government Code Section 54957, the Board will meet in closed session to consider: PERSONNEL MATTERS-[None] 2. In accordance with Government Code Section 54956.8, the Board will meet in closed session to consider: REAL ESTATE MATTERS- [None] 3. In accordance with Government Code Section 54957.6, the Board will meet in closed session to consider: PUBLIC EMPLOYEE EVALUATION Executive Director 4. In accordance with Government Code Section 54956.96, the Board will meet in closed session to consider: CHARGE OR COMPLAINT INVOLVING INFORMATION PROTECTED BY FEDERAL LAW-[None]

Reconvene to Open Session

VI. ACTION ITEMS CONSIDERED IN CLOSED SESSION.

Continuation- Presentations by Community Members and or Public Comments

- *No other comments were made*

ADJOURNMENT - 7:53 P.M. by Paul Mingardi

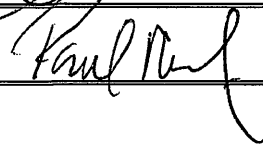
Approved on:

9/12/17

Signature of Secretary:

A large, stylized handwritten signature in black ink, written over a double horizontal line.

Signature of Board Member:

A handwritten signature in black ink that reads "Paul Mingardi", written over a double horizontal line.

BOARD OF DIRECTORS AGENDA ITEM

Agenda Date: June 20, 2017

RECOMMENDATION: Adopt the Resolution to determine the use of Education Protection Account (EPS) spending requirements.

BACKGROUND INFORMATION:

The voter's approved Proposition 30 in November of 2012, which established the Education Protection Account (EPA). All temporary tax revenues collected from Proposition 30 over the next seven years for income tax and four years for sales tax, will be collected into the Education Protection Account and distributed to K-12 and Higher Education. There are several requirements for spending determination, disclosing and reporting on the use of the EPA funds. The board of directors must determine the use of the EPA funds in an open session of a public meeting through the attached resolution.

The EPA funds must be accounted for separately and not used for administrative costs. Increased cash management planning and analysis should also be emphasized with the establishment of the EPA due to the timing of revenues received. Additionally, districts are required to annually report on their website an accounting of the EPA funds received and how those funds were spent.

CURRENT INFORMATION:

Proposition 30 is estimated to generate \$6 billion in revenue to the State of California. The budget implication is additional revenue that cannot be spent on administrative expense.

**RESOLUTION TO DETERMINE THE USE OF EDUCATION PROTECTION
ACCOUNT (EPA) SPENDING REQUIREMENTS**

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Executive Director shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the Board of Directors;

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the Board of Directors of *Bella Mente Montessori Charter School* Has determined to spend the monies received from the Education Protection Act as attached.

DATED: June 20, 2017.

Dr. Helene Mandell

Caroline Veale

Janet Figueroa

Suraj Vijayakumar

Paul Mingardi

Education Protection Account Program
by Resource Report Expenditures by Function - Detail

Expenditures through: June 30, 2017
For Fund 01, Resource 1400 Education Protection Account

| Description | Object Codes | Amount |
|--|--------------|-------------|
| AMOUNT AVAILABLE FOR THIS FISCAL YEAR | | |
| Adjusted Beginning Fund Balance | 9791-9795 | 0.00 |
| Revenue Limit Sources | 8010-8099 | |
| Federal Revenue | 8100-8299 | 0.00 |
| Other State Revenue | 8300-8599 | 0.00 |
| Other Local Revenue | 8600-8799 | 0.00 |
| All Other Financing Sources and Contributions | 8900-8999 | 0.00 |
| Deferred Revenue | 9650 | 0.00 |
| TOTAL AVAILABLE | | 0.00 |
| EXPENDITURES AND OTHER FINANCING USES | | |
| (Objects 1000-7999) | | |
| Instruction | 1000-1999 | |
| Instruction-Related Services | | |
| Instructional Supervision and Administration AU of a Multidistrict SELPA | 2100-2150 | 0.00 |
| | 2200 | 0.00 |
| Instructional Library, Media, and Technology | 2420 | 0.00 |
| Other Instructional Resources | 2490-2495 | 0.00 |
| School Administration | 2700 | 0.00 |
| Pupil Services | | |
| Guidance and Counseling Services | 3110 | 0.00 |
| Psychological Services | 3120 | 0.00 |
| Attendance and Social Work Services Health Services | 3130 | 0.00 |
| | 3140 | 0.00 |
| Speech Pathology and Audiology Services Pupil | 3150 | 0.00 |
| Testing Services | 3160 | 0.00 |
| Pupil Transportation Food | 3600 | 0.00 |
| Services Other Pupil | 3700 | 0.00 |
| Services | 3900 | 0.00 |
| Ancillary Services | 4000-4999 | 0.00 |
| Community Services | 5000-5999 | 0.00 |
| Enterprise | 6000-6999 | 0.00 |
| General Administration | 7000-7999 | 0.00 |
| Plant Services | 8000-8999 | 0.00 |
| Other Outgo | 9000-9999 | 0.00 |
| TOTAL EXPENDITURES AND OTHER FINANCING USES | | 0.00 |
| BALANCE (Total Available minus Total Expenditures and Other Financing Uses) | | 0.00 |



Minutes of the Bella Mente Charter School

Board of Directors

Date: June 20, 2017

Location: 1737 W. Vista Way, Vista, CA 92083

I. The meeting was called to order at 6:33 pm PST by Paul Mingardi

- Caroline Veale conducted the roll call. A quorum of directors is present.
 - Members Present: Caroline Veale, Paul Mingardi, Janet Figueroa
 - Members Absent: Dr. Helene Mandell, Suraj Vijayakumar
 - Others in Attendance: Erin Feeley, Eileen Logue

II. Presentations by Community Members and/or Public Comments

- None

III. Approval of Agenda

- Caroline Veale moved to approve the agenda for the June 20, 2017 Board of Directors meeting. Janet Figueroa seconded. Motion passed unanimously. Votes: Caroline Veale (Aye), Janet Figueroa (Aye) Paul Mingardi (Aye)

IV. Discussion/Information Items

1. Executive Director Announcements - Erin Feeley

- a. Erin Feeley provided Legislative, school and Special Education updates

2. Charter Vision Board Report

- a. reviewed Charter Vision monthly report (Cash flow & Dashboard).

3. Principal Announcements - Carrie McCraw

- a. Shared progress on academic intervention strategies and CAASSP final scores compared to fall scores. Presented the LCAP with VUSD comments considered.

V. Consent Calendar/Routine Items of Business

1. Approval of Minutes from the April 12, 2017 Board of Directors Meeting
2. Approve/ratify recommended actions on the personnel activity list
3. Approve/ratify check registers
4. Approve Suicide Prevention Policy
5. Approve the 2017-2018 Uniform Complaint Policy and Procedure
6. Approve the formal Tobacco free campus policy
7. Approve the CharterSafe renewal proposal for total insurance coverage
8. Approve the use of Palomar Family Counseling for the 2017-2018 school year
9. Approve the Local School Wellness Policy
10. Approve Empowered Solutions and Energy Retrofit to file for Prop 39e on behalf of school
11. Approve the meal vending contract with TopNotch Catering
12. Approve the CSMC 2017-2018 annual contract
13. Approve the Charter Tech Services 2017-2018 annual contract
14. Approve the Securly web filtering service contract

Executive Director's Recommendation: Approve Consent Calendar

- Caroline Veale **moved to approve Consent Calendar.** Janet Figueroa **seconded.** Motion passed unanimously. Votes: Caroline Veale (Aye), Janet Figueroa (Aye) Paul Mingardi (Aye)

VI. ACTION ITEMS

1. Review and Approve the 2017-2018 Local Control Accountability Plan (LCAP)

- Caroline Veale moved to review and approve the 2017-2018 Local Control Accountability Plan (LCAP). Janet Figueroa **seconded.** Motion passed unanimously. Votes: Caroline Veale (Aye), Janet Figueroa (Aye) Paul Mingardi (Aye)

2. Review and approve an Increase in Classified Staff salaries

- **Caroline Veale moved to review and approve an Increase in Classified Staff salaries**
Janet Figueroa **seconded**. Motion passed unanimously. Votes: Caroline Veale (Aye),
Janet Figueroa (Aye) Paul Mingardi (Aye)

3. Review and Approve the 2017-2018 Budget

- **Caroline Veale moved to review and approve the 2017-2018 Budget.**
Janet Figueroa **seconded**. Motion passed unanimously. Votes: Caroline Veale (Aye),
Janet Figueroa (Aye) Paul Mingardi (Aye)

4. Approve the Education Protection Account Fund Use

- **Caroline Veale moved to review and approve the Education Protection Account Fund Use**
Janet Figueroa **seconded**. Motion passed unanimously. Votes: Caroline Veale (Aye),
Janet Figueroa (Aye) Paul Mingardi (Aye)

5. Review and approve the use of BB&T Capital for possible Series 2017 Bonds

- **Caroline Veale moved to review and approve of BB&T Capital for possible Series 2017 Bonds**
Janet Figueroa **seconded**. Motion passed unanimously. Votes: Caroline Veale (Aye),
Janet Figueroa (Aye) Paul Mingardi (Aye)

6. Review and approve the calendar of 2017-2018 Board Meeting Dates

- **Caroline Veale moved to review and approve the calendar of 2017-2018 Board Meeting Dates**
Janet Figueroa **seconded**. Motion passed unanimously. Votes: Caroline Veale (Aye),
Janet Figueroa (Aye) Paul Mingardi (Aye)

7. Review and approve the Vista Unified Special Education memorandum of Understanding

- **Caroline Veale moved to review and approve the Vista Unified Special Education memorandum of Understanding**
Janet Figueroa **seconded**. Motion passed unanimously. Votes: Caroline Veale (Aye),
Janet Figueroa (Aye) Paul Mingardi (Aye)

8. Approve the Consolidated Application part I for the consideration of Title I and Title II Federal Monies

- Caroline Veale moved to review and approve the Consolidated Application part I for the consideration of Title I and Title II Federal Monies Janet Figueroa seconded. Motion passed unanimously. Votes: Caroline Veale (Aye), Janet Figueroa (Aye) Paul Mingardi (Aye)

9. Approve the adoptions of new English Language curricular program

- Caroline Veale moved to review and approve the adoptions of new English Language curricular program Janet Figueroa seconded. Motion passed unanimously. Votes: Caroline Veale (Aye), Janet Figueroa (Aye) Paul Mingardi (Aye)

10. Approve the adoption of GoMath! For 1st-6th grade mathematics curriculum supplement

- Caroline Veale moved to review and approve the adoption of GoMath! For 1st-6th grade mathematics curriculum supplement Janet Figueroa seconded. Motion passed unanimously. Votes: Caroline Veale (Aye), Janet Figueroa (Aye) Paul Mingardi (Aye)

VII. Closed Session

CLOSED SESSION-PUBLIC EMPLOYEE EVALUATION 1. In accordance with Government Code Section 54957, the Board will meet in closed session to consider: PERSONNEL MATTERS-[None] 2. In accordance with Government Code Section 54956.8, the Board will meet in closed session to consider: REAL ESTATE MATTERS- [None] 3. In accordance with Government Code Section 54957.6, the Board will meet in closed session to consider: PUBLIC EMPLOYEE EVALUATION Executive Director 4. In accordance with Government Code Section 54956.96, the Board will meet in closed session to consider: CHARGE OR COMPLAINT INVOLVING INFORMATION PROTECTED BY FEDERAL LAW-[None]

Reconvene to Open Session

VI. ACTION ITEMS CONSIDERED IN CLOSED SESSION.

Continuation- Presentations by Community Members and or Public Comments

- *No other comments were made*

ADJOURNMENT - 7:53 P.M. by Paul Mingardi

Approved on:

9/12/17

Signature of Secretary:



Signature of Board Member:

